

Bylaws

Marin Coed Soccer League, Inc.

Article 1: Name and Legal Structure

The name of this corporation is Marin Coed Soccer League, Inc. The League is a nonprofit social club incorporated in the state of California and is exempt from federal income tax under Section 501(c)(7) of the Internal Revenue Code.

Article 2: Purpose

The purpose of the League is to provide a fun and safe opportunity for recreational adult coed soccer in Marin County. The League aims to foster community, camaraderie, fitness, and good sportsmanship among participants.

Article 3: Membership

Participation in the League is open to individuals who meet the following age requirements as approved by the board:

- Women who are 18 years or older at the time they play. Any exceptions will be discussed on a case-by-case basis and disclosed to the insurance company.
- Men who are 30 years or older during the season they will be playing.

All participants must be registered with the League and have signed the appropriate liability and waiver forms. Members must also agree to follow the League's rules, policies, and code of conduct.

Article 4: Definitions

Section 1. General Definitions

A "majority vote" shall mean more than half of the votes cast, with each team and division having one vote, excluding abstentions, at a meeting where a quorum is present. The vote is cast by a designated representative from each team or division.

Article 5: Governance and League Structure

Section 1. League Divisions

The Marin COED Soccer League is a recreational organization comprised of the following divisions:

- **11v11 Division:** This division consists of 10 established teams that compete in 11 vs 11 soccer during the Spring and Fall seasons.

- **8v8 Division:** This division operates during the Summer and Winter seasons, featuring structured games with teams formed on the field as players arrive. The teams are balanced by the organizers to ensure fair and competitive play.
- **Legends Division:** This division features a structured format with teams formed on the field as players arrive. The teams are balanced by the organizers to ensure fair and competitive play, and this division is specifically designed for older players.

Section 2. Representation and Voting Rights

The League is composed of 10 11v11 teams, one 8v8 Division, and one Legends Division.

Each 11v11 team may designate up to four individuals to serve as Team Representatives. The 8v8 and Legends Divisions shall each designate two Division Representatives. All designated representatives are considered official members of the League's Board and are responsible for managing their respective teams or divisions.

Each 11v11 team and each recognized division is entitled to one vote on League matters. The vote is cast by a designated representative present at the meeting.

Any addition or elimination of teams or divisions requires a majority vote of the representatives from the teams and divisions. The majority is determined by the number of teams and divisions present at that meeting, provided a quorum (as defined in Section 8) is met.

Section 3. Responsibilities of Team Representatives "Team Reps"

Each Team Rep shall:

- Serve as an ambassador of the League
- Serve as the primary point of contact between the League and their team
- Communicate League schedules, rules, and announcements
- Coordinate team logistics and attendance
- Foster good sportsmanship
- Represent their team's interests in League discussions and decision-making
- At games, foster inclusivity and fair play amongst all players and ensure adherence to the league's Physical Safety Policy at all times.
- Designate Game Day Captains to manage the team during games

- Have the official authority to manage a game, including managing conflicts, player behavior, and implementing clear game-stopping procedures in partnership with the opposing Team Rep and the game referee.

Section 4. Selection of Representatives

Representatives from each team or division may be:

- Elected by their respective teams or divisions.
- Appointed by the League's Officers or Board.
- Volunteers approved by their team or division and recognized by the Board

Section 5. Election and Roles of Officers

Representatives from each 11v11 team, the 8v8 Division, and the Legends Division are all eligible to serve as League Officers. They are elected by a majority vote of the teams and divisions, as defined in Section 2.

- **President:** Provides overall leadership, presides over meetings, acts as primary spokesperson, and guides the League's direction.
- **Secretary:** Maintains official League records, including meeting minutes, communications, and documents.
- **Treasurer:** Manages League finances, including dues collection, expense tracking, insurance, investments, and regular financial reporting including tax filings.
- **Sportsmanship Coordinator:** Manages sportsmanship data and determines award recipients.
- **Fields Coordinator:** Secures and manages game field reservations and logistics.
- **New Players Coordinator:** Recruits, and coordinates placement of new players.
- **Referee Coordinator:** Recruits, schedules, and manages communication with referees.
- **8v8 Division Coordinator:** Manages all aspects of the 8v8 Division, including player coordination, organizing game play, and ensuring balanced teams are formed on the field for each game.
- **Legends Division Coordinator:** Manages all aspects of the Legends Division, including player coordination, organizing game play, and ensuring balanced teams are formed on the field for each game.

- **SportsEngine Coordinator:** Manages the League's digital operations and data by serving as the primary administrator for the SportsEngine platform, overseeing player registration, scheduling, and record-keeping.

As the League grows, it may become necessary to create new Officer positions to manage operations more effectively. Any new Officer roles must be approved by a majority vote of the Board. More detailed descriptions of each Officer role are provided in the League's job descriptions document.

Section 6. Officer Terms and Limits

Officers are elected to serve two-year terms and may be re-elected.

Officers are limited to serving a maximum of three consecutive terms in the same position. Following the completion of three terms, an officer must rotate out of that specific position for at least one full term before being eligible to serve in it again.

Section 7. Dual Roles and Conflicts of Interest

Representatives serving as Officers are expected to fulfill both roles responsibly. All Board Members and Officers must sign a Conflict of Interest Disclosure Form upon assuming office and update it annually, or when circumstances change, in accordance with the Board Member Conflict of Interest Disclosure Policy. In case a conflict of interest arises, the individual must immediately disclose the situation to the Board and recuse themselves from any discussion or vote on the matter until the conflict is resolved or managed according to the disclosure policy. The League encourages collaboration and shared responsibility to ensure effective governance.

Section 8. Meetings

Meetings of the Board of Directors (Officers and Representatives) are held at least twice per year. A quorum shall consist of more than half of the total number of teams and recognized divisions in the League that are entitled to a vote.

Section 9. League Participation

Participation in League-sanctioned events (e.g., games, tournaments, and social events) is limited to:

- Registered League members
- Guests who meet age requirements and have signed liability waivers

Exception for 8v8 Division Participation: Relatives of registered League members may request the participation of underage players in the 8v8 Division. Details regarding the application process and the authority to approve such exceptions are described in the separate MCSL Policy for Men Under 30 in 8v8s.

These requirements ensure the League is in compliance with insurance and safety standards.

Article 6: Amendments to the Bylaws

Amendments may be proposed by any Team Rep and must be submitted in writing at least one week prior to a scheduled Board meeting. The written submission should include a brief description of the problem the amendment seeks to address, the proposed language or change, and how the change is expected to improve the League's operations, structure, or governance.

The amendment will be discussed at the following Board meeting and will require a majority vote from the Team Reps representing the teams present at the meeting.

Article 7: Liability and Indemnification

The League shall maintain Directors and Officers (D&O) insurance. Board members, officers, and volunteers shall be indemnified to the fullest extent permitted by California law for actions taken in good faith while acting in an official capacity.

Article 8: Committees

To support the League's effective operation and uphold its values, standing committees may be formed to carry out specific responsibilities. Committees serve as extensions of the Board of Directors and ensure that issues are addressed in a timely, fair, and organized manner.

Additional committees may be formed as needed to support League operations, community building, and promotion. The creation of such committees must be approved by a majority vote of the Board.

Section 1. Executive Committee

The Executive Committee is comprised of the League Officers (President, Secretary, Treasurer, Sportsmanship Coordinator, Fields Coordinator, New Players Coordinator, Referee Coordinator, 8v8 Division Coordinator, Legends Division Coordinator, and Sports Engine Coordinator).

This committee manages the League's ongoing affairs and handles in-season operational issues that affect the League's core values of recreational play and

enjoyment. The Executive Committee ensures that decisions and actions are made in a timely and consistent manner when such issues arise.

Section 2. Disciplinary Committee

The Disciplinary Committee (DC) is responsible for reviewing incidents that may impact the League's values of safety, fairness, or sportsmanship. The procedures and criteria for activating the DC are outlined in the League's Disciplinary Policy.

DC members are selected from active Team Reps and confirmed by a majority vote of the Board. These individuals are committed to acting promptly to ensure timely decisions that provide guidance and resolution for affected teams and players.

Article 9: Team Formation

Maintaining a full and active team roster is a shared responsibility between the League and the Team Reps. The League maintains a pipeline of interested players and supports Team Reps with recruitment and game-day support through the New Players Coordinator.

Key procedures related to new player requests, weekend sub coverage, and permanent placements are outlined in the League's "New Player Request Policy."